

Covid Risk Assessment 2020 – Viva La Dance Ltd

Group Classes & Private Lessons, July 2020



Covid Risk Assessment – with the objective to minimise infection during classes

To be completed prior to event date and actioned prior to or during event dates as appropriate. Severity, likelihood and risk quantified and shown as Prior and Residual (R).

Activity/situation:	Partner dance classes - Viva La Dance Ltd				
Venue:	Assm Rooms Claverton Hall Wesley Rd Club St Mark's School	Assessment date:	12/07/20		
Area:	Main ballrooms	Assessment review date:	ONGOING	By:	J. A. Whitehead
Safety Advisory Officer	James Whitehead	Version number	1.01	Signed off by SAO	Date 20/08/2020

Hazard	Persons at risk	Severity Prior/R	Likelihood Prior/R	Risk Factor Prior/R	Existing controls	Additional controls
Queuing	Dancers, staff	4	2/1	8/4	Classes queue prior to class outside ballroom	No contact, 2m spacing in queues, signage to effect 2m spacing, different entry & exit queues. No queue until 10mins prior to lesson. Wait in cars if possible until 5mins prior.
Exit	Dancers, staff	4	2/1	8/4	None	Exit class observing social distancing, different exit to entrance. No new entries until exiting is complete
Cash Handling	Dancers, staff	4	2/1	8/4	Mostly online payments, some self-scan	All self-scan or verbal ID entry, no cash, online payments only, visor/mask on door entry staff if inside 2m, no closer than 1m at desk via barrier
Respiration	Dancers, staff	4	2/1	8/4	Opening doors/windows when hot	Open doors and windows as much as possible, social distancing in class at 2m and more, maintaining air flow even when colder, face coverings to be worn (unexempted people), may be removed for dancing
Physical Contact	Dancers, staff	4	2/1	8/4	Physical contact rarely made between couples	Class to observe social distancing at 2m, partners only from same household, optional face coverings, no tables, chairs without arms, no hanging rails.
Existing Illness	Dancers, staff	4	2/1	8/4	Government requires 10-day self-isolation from onset of symptoms, and 14 days for household Swab tests currently ~70% sensitivity	No attendance with symptoms or same household symptoms, regardless of swab test results, until 10 days after symptoms end



New Illness	Dancers, staff	4	1/1	4/4	Developing high temperature or persistent dry cough requires self-isolation for 10-days	Anyone developing symptoms advised to leave immediately with partner and follow latest government advice. Attendees advised, all evening following classes cancelled, anyone within 2m or closer contact with case advised to self-isolate for 10 days.
Audience	Dancers, staff, audience	4	1/1	4/4	Spectators normally not permitted	No spectators, or children, only entry to pre-registered couples for dancing
Untraceable	Dancers	4	2/1	8/4	Contact details of attendees held	Ensure current details up to date and full register is accurate
Hygiene	Dances, staff	4	2/1	8/4	Regular venue cleaning regimes, hand hygiene	Hand sanitiser on way in, doors propped open, request handwashing before attending and when leaving/arriving home. Do not touch faces. Do not touch shoe soles. Hand hygiene from toilets. Signage to effect.

Assessor name: Verifier (as necessary):	James Whitehead Joanna Kucia-Whitehead		Date:	Edited 12/07/20, updated 18/08/20 Ongoing review
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KEY Severity x Likelihood = Risk factor

Severity	Likelihood	Risk Factor	Action
1 - trivial	1 - remote	1, 2	No action / low priority
2 - minor	2 - possible	3, 4	Low priority
3 - "3 day"	3 - likely	5, 6	Medium priority
4 - major	4 - highly likely	7, 8	High priority
5 - death	5 - certain	8 - 10	Urgent action

